

## **YOUTH PROTECTION REPORTING GUIDELINES**

The following guidelines are intended to help everyone deal with emergency situations and to comply with BSA regulations and applicable state laws in reporting alleged cases of child abuse and neglect.

### ***Council Phone Numbers***

(401) 457-6703      Narragansett Council Emergency Contact (use weekends and evenings)  
(401) 351-8700 x304      Narragansett Council Service Center (use during business hours)

### ***Hot Lines to Report Child Abuse and Neglect***

(800) 742-4453      **Rhode Island** Department of Children, Youth and Families (DCYF)  
(800) 792-5200      **Massachusetts** Department of Social Services (DSS)  
(800) 842-2288      **Connecticut** Department of Children and Families (DCF)

### **What to do in case of serious injury:**

- Contact the local police, fire department or ambulance service in your immediate vicinity. Phone numbers should be available in the local directory or posted on the pay phone.
- Contact the family of the injured party.
- If an incident occurs which results in an injury requiring hospitalization or emergency medical treatment, please contact the Narragansett Council as soon as possible. The answering service will contact the appropriate staff member to assist you. On weekends and evenings call the Emergency Contact (answering service) number @ (401) 457-6703. During normal business hours contact the Council Service Center @ (401) 351-8700 x304.
- Fill out an 'Incident Report' and submit it to the Council Service Center.

### **What to do in case of fatality:**

- Contact the local police, fire department or ambulance service in your immediate vicinity. Phone numbers should be available in the local directory or posted on the pay phone.
- Contact the Narragansett Council Scout Executive who will provide assistance to all parties. Please call (401) 457-6703 weekends and evenings or (401) 351-8700 ext. 304 during normal business hours.

### **What to do in case of child abuse (disclosed or observed):**

- Contact the Narragansett Council and speak to the Scout Executive.
- Report the incident to the appropriate state agency via their 24-hour hotline listed above. If you wish, the Scout Executive will make this contact on your behalf.
- If an alleged assault (sexual or severe abuse) occurs on an outing or activity, notify the local law enforcement authorities. Do not disturb the alleged scene of the incident.

### **What to do in case of child neglect (disclosed or observed):**

- Contact the Narragansett Council and speak to the Scout Executive.
- After consultation with the Scout Executive, you or he may decide to report the neglect to the appropriate state agency.

